



Burrillville School Department
Technology Department

2300 Bronco Highway,
Harrisville, RI 02830
401-568-1301 x1111

April 26, 2019

WAIVER REQUEST - Burrillville School Department (BEN 120786)

To Whom It May Concern:

I am writing to request a waiver on behalf of the Burrillville School Department (Harrisville, RI) with regards to two of our USAC E-rate applications for Funding Year 2019. The purpose of this request is to waive the form deadlines and move two FCC Form 471s from "out-of-window" to "in-window".

During the FCC Form 470 application process, two of our Category II funding request applications (FCC Form 470 #190021500 and FCC Form 470 #190022418) were incorrectly requested as "Basic Maintenance of Internal Connections" when they should have been requested as "Internal Connections." This error was realized on March 25th, 2019, during the Form 471 certification process. We could not certify our FCC Form 471s due to the mismatched requests.

To correct this, USAC support's recommendation (USAC Support Case #271113) was to submit new FCC Form 470s for the requests (FCC Form 470 #190030023 and FCC Form 470 #190030026 were certified on March 26th; their corresponding Form 471s (FCC Form 471 #191042200 and FCC Form 471 #191042201) were certified on April 26, 2019) and to file a waiver request (this document) to move our Form 471s from "out-of-window" to "in-window".

Appended to this waiver are the instructions we received from USAC's Client Service Bureau, as well as copies of the original FCC Form 470s certified in early February and copies of the replacement FCC Form 470s certified on March 26, 2019.

Given that the original request types were selected in error, that we took corrective action immediately following the realization that an error had been made, and that the funding requests and evaluation process did not change, we ask that you grant our waiver request and move our FCC Form 471s to "in-window".

Sincerely,

Justin Allen
Director of Technology
Burrillville School Department



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APPENDIX 1 - USAC's Client Service Bureau's Recommendation

Below is a copy/paste from USAC's Client Service Bureau's Case #271113, outlining their recommendations to resolve our FCC Form 471 submission issue:

Thank you for contacting USAC Client Service Bureau regarding Form 471 Error: You cannot continue to create this funding request because the cited FCC Form 470 did not include requests for services of this type.

Since the incorrect service requests are included in your FCC Form 470, you will have to submit a new FCC Form 470. Once you have waited the 28 day period after certifying the corrected FCC Form 470, you can proceed with submitting your FCC Form 471. You will have to file a waiver with the FCC to move you FCC Form 471 form out of window to in window.

Parties that are seeking a waiver of FCC rules or that have filed an appeal with USAC and received a decision may, if they choose, appeal USAC's decision to the FCC. You must submit your appeal to the FCC within 60 days of the date when USAC issued the decision.

On all communications with the FCC, be sure to reference the Docket No. 02-6.

1. Go to <https://www.fcc.gov/ecfs>. Alternatively, from <https://www.fcc.gov>, click "ECFS" in the center of the page under "Access Now".
2. A page containing a filing search will open. At the top of the page, click "Submit a Filing".
3. In the "Proceedings" field, make sure to enter 02-6.
4. When filing a waiver request, be sure to choose WAIVER from the "Type of Filing" field. If you are filing an appeal, you may choose APPEAL.
5. Complete the rest of the fields as they are relevant. There are certain fields that are not applicable, such as the "Report Number" or "Bureau ID Number."
6. Upload your written letter of appeal or request for waiver, and any other applicable documentation.

In general, your appeal or waiver request should include:

1. Your contact information and the entity name and entity number, or service provider name and SPIN of the organization you represent;
2. A label of appeal or waiver request;
3. Information regarding the USAC decision being appealed and a copy of USAC's decision, if applicable;
4. A statement setting forth the party's interest in the matter presented for review;
5. A full statement of relevant, material facts with supporting affidavits and documentation;



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6. The question presented for review, with reference, where appropriate, to the relevant Commission rule, order or statutory provision; and
7. A statement of the relief sought and the relevant statutory or regulatory provision pursuant to which such relief is sought.

Electronic appeals will be considered filed on a business day if they are received at any time before 12:00 AM ET. If you have questions or comments about using the ECFS, please contact the FCC directly at (202) 418-0193 or via email at ecfshelp@fcc.gov.

For the FCC's rules on appeals, you may also see Sections 54.719-54.72:

http://www.ecfr.gov/cgi-bin/text-idx?SID=8f7ceac17a80d1abd798eb37023b5b75&node=pt47.3.54&rgn=div5#se47.3.54_1719

Additional information on filing appeals to USAC and the FCC is found on the Appeals page of the USAC website: <http://usac.org/about/about/program-integrity/appeals.aspx>

If you have any questions or believe this case was closed incorrectly, please re-open this case or contact us at (888)-203-8100.

Thank you,
Janael E.
Universal Service Administrative Company (USAC)
Client Service Bureau
(888) 203-8100